

Conditions and Procedures for Attending the Meeting, Appointing Proxy and Voting

1. Conditions and methods of registration of attendees

1.1 The Company will accept registration as a shareholder meeting attendee when those wishing to attend have verified their identity in the application IR Plus AGM system by presenting themselves and accessing the program using the PIN Code generated during successful authentication in the course of the time the registration of the attendees is open until the meeting time.

1.2 Individual shareholders of Thai or foreign nationality who attend the meeting in person or through proxies must present one of the following identification cards to verify their identity: civil servant identification card, state enterprise employee identification card, passport, or other government-issued photo identification card.

1.3 A person authorized to act on behalf of a shareholder who is a Thai juristic person or a foreign juristic person attending the meeting in person must present the registrar with the shareholder's registration certificate or other proof of identity, or a certified copy of such document. (certificate must be no more than three months old)

2. Conditions and procedures for the appointment of a proxy

2.1 If the proxy grantor is a Thai citizen, the proxies must present the following documents:

2.1.1 Power of attorney (according to the attached form)

2.1.2 Copies of the proxy grantor's identity card (as defined in Clause 1.2) along with the true copy certification

2.2 If the proxy grantor is an individual resident of another country, the proxies must submit the following documents:

2.2.1 Power of attorney (according to the attached form)

2.2.2 Copy of identification card (as prescribed in Clause 1.2) of the grantor together with true copy certification

2.2.3 2.2.1 and 2.2.2 Documents must be presented to the Thai Consulate, notary public, or other person with the authority to certify them according to the law. Local certifying signature.

2.3 If the proxy grantor is a Thai juristic person registered in Thailand, the proxies must submit the following documents:

2.3.1 Power of attorney (according to the attached form)

2.3.2 Registration certificate issued by the Ministry of Commerce Registrar (The certificate is valid for not more than 3 months)

2.3.3 Copies of the authorized person's identification card (as specified in Article 1.2) with certifying signature on the power of attorney. certified true copy.

2.4 If the proxy grantor is a foreign-registered juristic person, the proxy must submit the following documents:

2.4.1 Power of Attorney Form C.

(Downloadable from the Website : www.yongconcrete.co.th)

2.4.2 Original or copy of registration certificate or evidence of being a juristic person with evidence that anyone has power of attorney.

2.4.3 Copies of the authorized person's identification card (as specified in Article 1.2) with certifying signature on the power of attorney.certified true copy

2.4.4 Documents according to 2.4.1 to 2.4.3 must be submitted to the Thai Consulate, Notary Public or other persons with legal powers.Local certifying signature

2.5 The appointment of a proxy by any one of the power of attorney shall be in accordance with the conditions set forth in that form.

2.6 Assigning a proxy to an independent director as a proxy

2.6.1 The proxy grantor, please provide the name and contact information for the independent director acting as the proxy, according to the attachment.Number 7

2.7 In the case of proxy appointment, the shareholders' proxy form must additionally include a statement confirming their authority to appoint a proxy.

2.8 Registration will take place between 9:00 a.m. and 11:00 a.m. If that deadline has passed, registration for the meeting will be halted. The Chairman of the Board of Directors has the power to prolong the stated period.

3 Voting and vote counting

The chairman will inform the meeting of the voting procedures and vote counting before entering the meeting agenda.

3.1 Voting

- One share shall be counted as one vote.

- At the time of voting for each agenda, shareholders can cast their votes of agreement, disagreement, and abstention on each agenda in the application IR Plus AGM since the registration is complete until the closing time of voting for each agenda.

- When a shareholder appoints a proxy to attend the meeting on his or her behalf and authorizes the proxy to vote in accordance with the instructions contained in the power of attorney form, the Company will record the votes specified by the shareholders in the aforementioned power of attorney form and collect them in advance while the proxy has already registered in order to facilitate the proxy without having to fill out the ballot again at the meeting, and the votes shall be combined with the aforementioned voting.

3.2 Counting of Vote Results

- Counting the voting results for each agenda item, when the Chairman informs the system of the vote for each agenda item, the system will calculate the votes of shareholders who voted to agree, disagree, or abstain and will display the results to shareholders / proxies for acknowledgement.

- The Chairman will announce the voting results to the meeting after each agenda item is voted on is over by separating the number of votes of "approval", "disapproval" and "abstain" votes, and accounted for percentage.

IR PLUS AGM

Electronic-Annual General Meeting (E-AGM)

1. Download and Install application “IR PLUS AGM”

From App Store (Support since iOS 14.5) and Google Play Store (Support since Android 8)



iOS
iOS 14.5 ขึ้นไป



Android
Android 8.0 ขึ้นไป

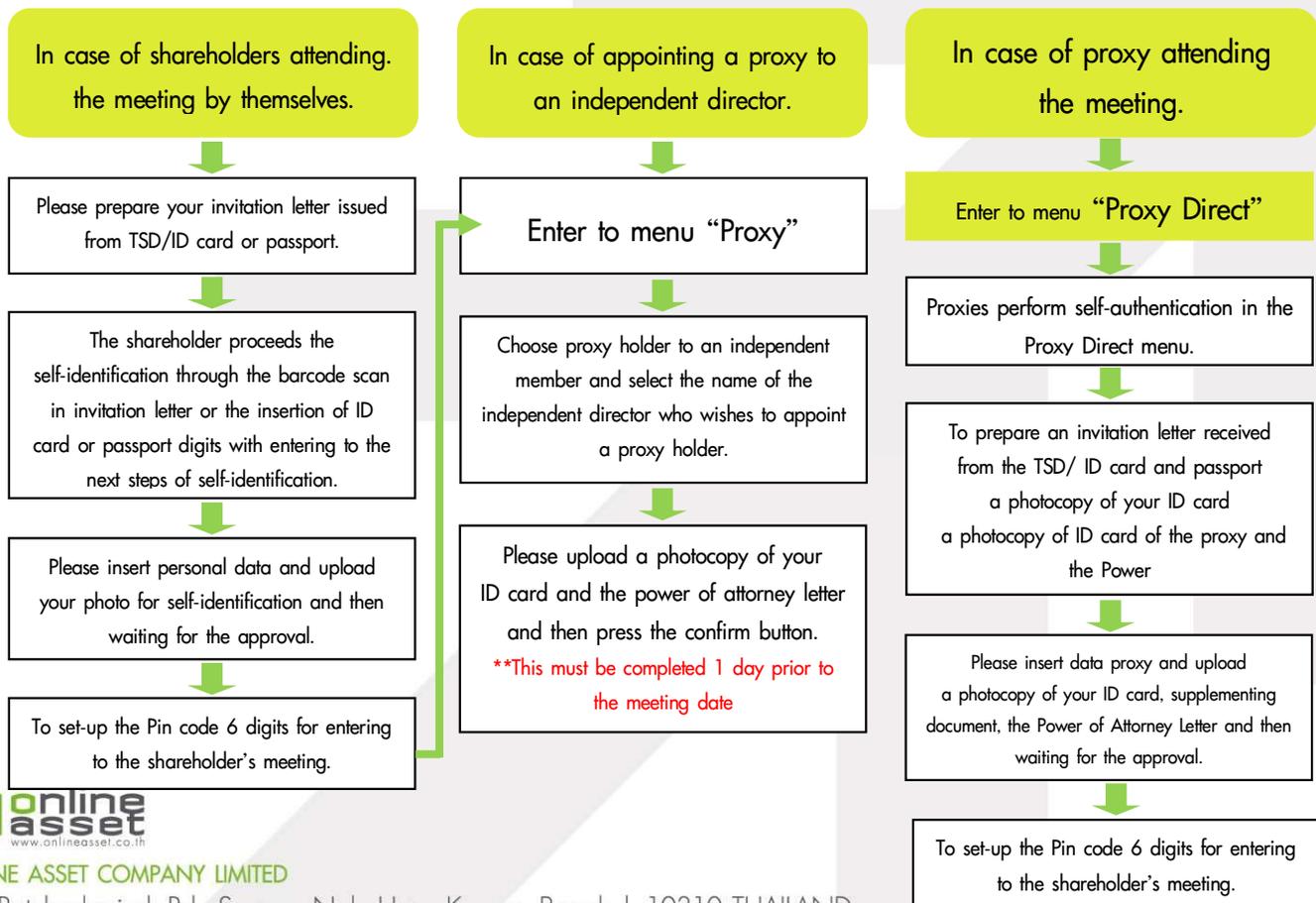


“webagm.irplus.in.th”

Or attend the meeting via the Web App “webagm.irplus.in.th” on Google without an application or program installed.

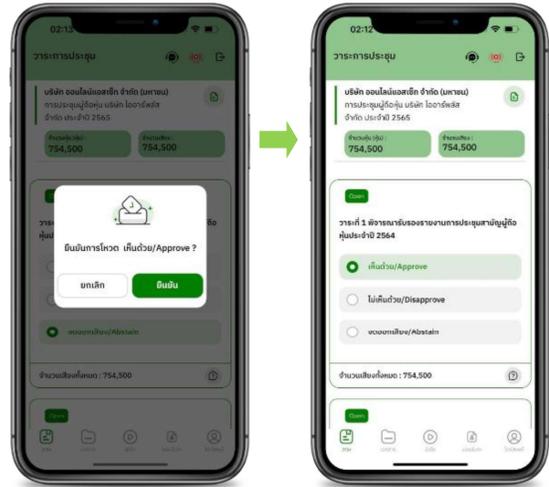
2. Identity verification process (KYC)

- Select the company you want to attend the meeting. And select the status of the user, then Login to access the system with the ID card number of the shareholders.
- Please insert personal data, upload your photo of the ID card, and then take a photograph of the shareholder holding the ID card for identity verification.
- Fill up the OTP received from the system via selected channels (text/e-mail)
- The system will notify the result of identity verification (KYC) as "Approve" or "Disapprove" In case of Disapprove, the shareholder must proceed with the KYC procedure again.
- Set up the Pin code for attend the meeting.



How to vote.

The system will Default vote “Agree” on every agenda that can change the vote result “Disagree” or “Abstain” Then press the bottom confirms to confirm. The system Will change the voting result immediately. As shown in the picture.



3. Asking question, Text format and VDO Call format



-  In case, Asking questions via VDO Call
Click  that shown on your screen, then type the question. Then wait for the staff will get back to you.
-  In case, Asking questions via Text
Click  that shown in every agenda to send questions to be asked in that agenda. You can ask a question in the system at any time until the agenda is closed.

4. Other Menu

-  : Document
-  : Media or VDO Presentation
-  : Proxy *Incase Provide proxy to independent directors only.
This must be completed 1 day prior the meeting date
-  : Profile
-  : Log out ****When you confirm to log out the meeting Your vote will eliminate from the vote base immediately.**
-  : Live stream



If you encounter problems in the use please contact : IR PLUS AGM Call Center

Call : 02-022 6200 ext. 2, 626 Office hours: 9:00 a.m. to 5:30 p.m. Monday to Friday



Add Line id : @irplusagm

Or scan QR Code to report a problem using the system to get help quickly.



Processes of shareholder / proxy holder self-identification through the application

IR PLUS AGM

In case of shareholders attending the meeting by themselves.

Please prepare your invitation letter issued from TSD/ID card or passport.

The shareholder proceeds the self-identification through the barcode scan in invitation letter or the insertion of ID card or passport digits with entering to the next steps of self-identification.

Please insert personal data and upload your photo for self-identification and then waiting for the approval.

To set-up the Pincode for entering to the shareholder's meeting.

In case of appointing a proxy to an independent director

Enter to menu "Proxy"

Choose proxy holder to an independent member and select the name of the independent director who wishes to appoint a proxy holder.

Please upload a photocopy of your ID card and the power of attorney letter and then press the confirm button.

**This must be completed 1 day prior to the meeting date

In case of proxy attending the meeting

Enter to menu "Proxy Direct"

Proxies perform self-authentication in the Proxy Direct menu.

To prepare an invitation letter received from the TSD/ ID card and passport a photocopy of your ID card a photocopy of ID card of the proxy and the Power of Attorney Letter signed by a shareholder.

Please insert data proxy and upload a photocopy of your ID card, supplementing document, the Power of Attorney Letter and then waiting for the approval.

To set-up the Pincode for entering to the shareholder's meeting.

On the date of meeting, all shareholders are encouraged to access to the Application IR PLUS AGM, and insert Pincode for registration with attending to the meeting.



The Application IR PLUS AGM,
iOS system,
Version 14.5 upwards



The Application IR PLUS AGM,
ANDROID system,
Version 8 upward



The Manual for
Using Application IR PLUS AGM



Meeting on web App
"webagm.irplus.in.th"

For your future
information
please add id line



@irplusagm